



To: NCAA Division I, II, III, and NAIA Track and Field Programs

RE: Necessary steps to integrate the TFRRS Site and the TRXC Timing Site

New TRXC Account Holder

Step 1 – Coach enters entire roster on TFRRS – www.tfrrs.org

Step 2 – Coach downloads TFRRS file to a thumb drive/desktop – See Figure A

TFRRS | Track & Field Results Reporting System - Windows Internet Explorer

http://www.tfrrs.org/coach/home.html

LOGGED IN AS: Rich Schilling | TEAM | PERFORMANCES | SETUP | LOGOUT | DECEMBER 13 2010

PRESENTED BY U.S. TRACK & FIELD AND CROSS COUNTRY COACHES ASSOCIATION

HOME TEAM PERFORMANCES SETUP

TRXC Timing MEN & WOMEN Quick Add Import New Athletes Add New Athletes

Roster To Edit/Delete an athlete, select from list below and then select an action icon (edit / delete)

NAME	TFRRS ID	GENDER	2010-11 INDOOR
<input type="checkbox"/> Adegoke, Kayode	926516KAY*ADEG	M	JR-3
<input type="checkbox"/> Albrecht, Amanda	223427AMA*ALBR	F	SR-4
<input type="checkbox"/> Allen, Ruth	701934RUT*ALLE	F	FR-1
<input type="checkbox"/> Anderson, Becky	471356BEC*ANDE	F	JR-3
<input type="checkbox"/> Blaske, Samantha	036800SAM*BLUS	F	SO-2
<input type="checkbox"/> Bonds, Jontaye	181874JON*BOND	F	FR-1
<input type="checkbox"/> Brents, Yomeaqua	352599YOM*BREN	F	SR-4
<input type="checkbox"/> Brooks, Blake	179132BLA*BROO	M	JR-3
<input type="checkbox"/> Brunk, Michelle	530416MIC*BRUN	F	SR-4
<input type="checkbox"/> Christensen, Kim	007908KIM*CHRI	F	FR-1
<input type="checkbox"/> Combs, Jenna	691781JEN*COMB	F	FR-1
<input type="checkbox"/> Curry, Jr., Antoine	158182ANT*CURR	M	FR-1
<input type="checkbox"/> Dahnweih, Mahnker	594231MAH*DAHN	F	FR-1
<input type="checkbox"/> Davis, Jasmine	658613JAS*DAVI	F	FR-1
<input type="checkbox"/> Devereux, Lisa	672730LIS*DEVE	F	SR-4

Download Roster

Figure A

Step 3 – Coach emails TRXC TFRRS Roster – [Upload Link \(rich@trxctiming.com\)](mailto:rich@trxctiming.com)

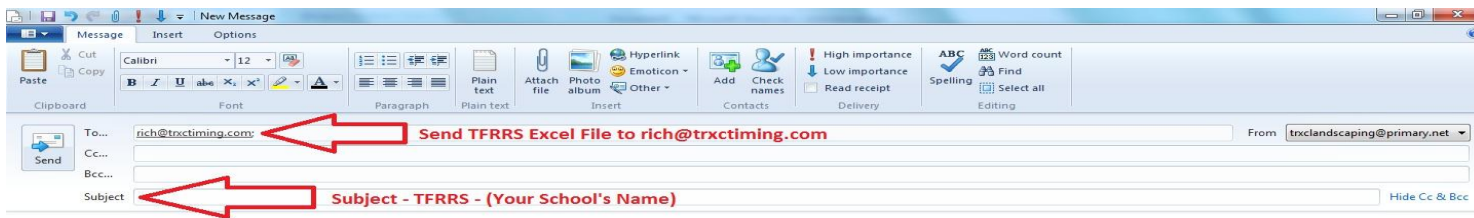


Figure B

Step 4 – Coach logs onto to TRXC and creates an account and claims team code - See Figure C

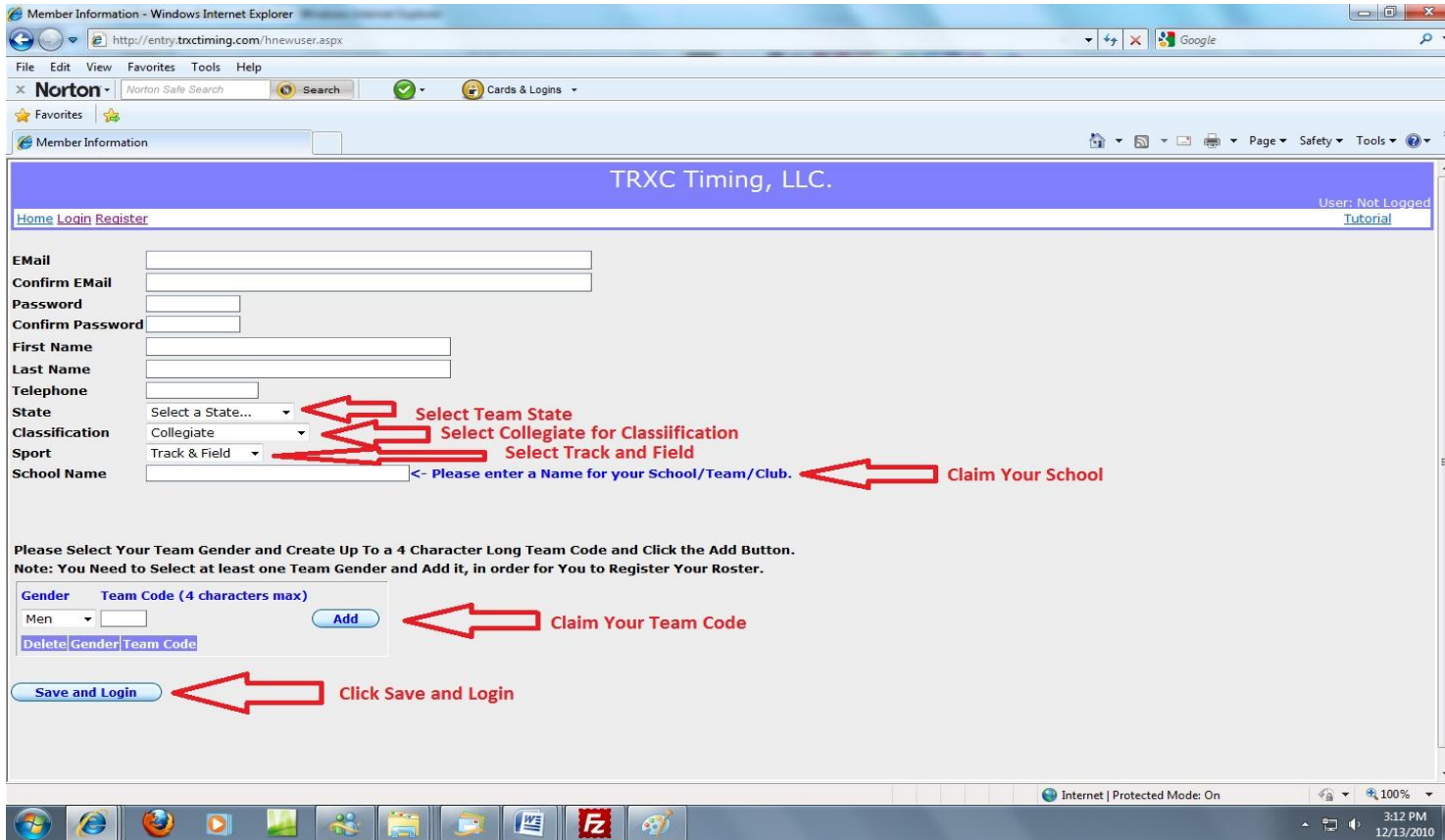


Figure C

Step 5 – Coaches will be notified after TRXC receives TFRRS Roster via email from Coach. I will upload your roster into the entry system. **You do not have to type in your roster.**

Step 6 – Coaches can then manage roster in TRXC Online Entry Site

Current TRXC Timing Online Account Holder

Step 1 – Coach enters entire roster on TFRRS – www.tfrrs.org

Step 2 – Coach downloads TFRRS file to a thumb drive/desktop – See Figure A

Step 3 – Coach emails TRXC TFRRS Roster – [Upload Link \(rich@trxctiming.com\)](mailto:rich@trxctiming.com)

Step 4 – Coaches will be notified after TRXC receives TFRRS Roster via email from Coach. I will upload your roster into the entry system. **You do not have to type in your roster.**

Step 4 – Coaches can then manage roster in TRXC Online Entry Site

TRXC Timing will be responsible for the following items:

1. Uploading meet results to TFRRS after meets that TRXC Timing times complete with TFRRS ID Numbers
2. Provide third party timing companies with entry rosters complete with TFRRS ID Numbers

Questions:

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