

# Hytek Cheatsheet

1. When entering results the following shortcuts can be used to help identify an athlete's status:
  - A. F = FS or False Start
  - B. S = DNS or Did Not Start
  - C. R = SCR or Scratch
  - D. D = DNF or Did Not Finish
  - E. Q = DQ or Disqualified
  - F. N = NT or No Time (Running Event Only)
  - G. N = ND or No Distance (Field Event Only)
  - H. N = NM or No Mark (Field Event Only)
  
2. Entering Hand Times into Hytek (Hand times are recorded to next higher tenth)
  - A. Examples – (always round up)
    1. 11.61 = 11.7
    2. 11.65 = 11.7
    3. 11.67 = 11.7
    4. 2:02.11 = 2:02.2
    5. 2:02.15 = 2:02.2
    6. 2:02.17 = 2:02.2
  
  - B. Recording the above times into Hytek (After rounding to next higher tenth you should place an (h) in the hundreds space)
    1. 11.7h
    2. 11.7h
    3. 11.7h
    4. 2:02.2h
    5. 2:02.2h
    6. 2:02.2h
  
3. Field Events (Correct unit of recorded measure)
  - A. Pole Vault
    1. lesser  $\frac{1}{4}$ "
  - B. High Jump
    1. lesser  $\frac{1}{4}$ "
  - C. Long Jump
    1. lesser  $\frac{1}{4}$ "
  - D. Triple Jump
    1. lesser  $\frac{1}{4}$ "
  - E. Shot Put
    1. lesser  $\frac{1}{4}$ "
  - F. Discus
    1. lesser 1"
  - G. Javelin
    1. lesser 1"

#### 4. Using the "JD" (Judge Menu)

The screenshot shows the 'Run Menu' of Hytek MEET MANAGER. The 'Event List' is displayed with columns for Evt #, Rnd, Status, Event Name, and HTs. Event 5, 'Boys High Jump', is highlighted in blue. An orange arrow points to this event. A text box with a black border contains the text: 'Step 1 - From the "Run Menu" Select the Event you wish to "Judge"'. Below the event list, the 'Flight 1' results are shown for 'Event 5 Boys High Jump'. A blue arrow points to the 'JD' column header in the results table. A text box with a black border contains the text: 'Step 2 - Click "JD" (Judge)'. The Windows taskbar at the bottom shows the time as 11:48 AM on 4/9/2015.

#### Hytek Judge 1

The screenshot shows the 'Judges Decision / Tie Breaker' window. The 'RESULTS' table has columns for JD PL, Place, Flight#, JDHeat PL, Heat PL, Athlete Name, Time, Points, and JD Points. The 'JD PL' column is currently empty. A purple arrow points to this column. A text box with a black border contains the text: 'Step 3 - Insert the judged places for the athletes in this column. It is not necessary to judge everyone - only the ties you are breaking.' Below the results table, there are instructions: '- To break a tie or to make a Judges Decision for Overall Placing, enter the corrected place in the JD Place column.', '- To make a Judges Decision for a Heat Place, enter the corrected place in the JDHeat PL column.', '- You can change the results points for any entry by entering a new point score in the JD Points column (Fin)', '- To change points to zero, enter -1 in the JD Points column.', '- To remove all Judges Decisions, click the Re-Set button when click OK.' A green arrow points to the 'OK' button at the bottom of the window. A text box with a black border contains the text: 'Step 4 - Click "Ok" when finished you are finished with the judging.' The Windows taskbar at the bottom shows the time as 9:43 AM on 4/9/2015.

#### Hytek Judge 2

### Event 3 Girls Pole Vault

Name	Year School	Finals	Points
<b>Finals</b>			
1 Madison Cole	JR Richmond	8-00.00	10
2 Mallory Cole	JR Richmond	J8-00.00	8
3 Breeanna Slusher	SO Lexington	J8-00.00	6
4 Madison Wulfekotter	SO Odessa	J8-00.00	5
5 Mason Hooyman	SO Trenton	7-06.00	4
6 Cassidy Trump	FR Trenton	J7-06.00	3
7 Cori Bear	SO Lexington	J7-06.00	2
8 Maggie Payne	SO Lafayette County	7-00.00	1
9 Katelyn Scott	SO Carrollton	6-06.00	
10 Erika Cowan	SO Odessa	6-00.00	
10 Zoe McDowell	FR Carrollton	6-00.00	
-- Cara Hinz	FR Santa Fe	DQ	
-- Lydia Wetter	SO Santa Fe	DQ	
-- Bailey Wilkinson	FR Lafayette County	DQ	

### Hytek Judge 3

**Step 5 – Results will be posted with the correct places and scores assigned after the judging has been completed. To get this report after clicking “OK” on the judge window this will return you to the “Run Menu” at this time click “Score”**

### Changing Advancement Formula from Prelims to Finals

**Event 15 Girls 100 Meter Hurdles Class 1**

Current Preliminaries have 2 heats

Select Advancement Formula

8 runners advance to Finals by top and time

- 1 - Top 4 + next 0 best times
- 2 - Top 3 + next 2 best times
- 3 - Top 2 + next 4 best times
- 4 - Top 1 + next 6 best times
- 5 - Top 0 + next 8 best times

Buttons: OK, Cancel

Bottom of window: Heat 1 of 2 == Preliminaries == Event 15 Girls 100 Meter Hurdles Class 1

**Changing the Advancement Formula**

**Step 1 - In the Run Menu Select the event you want to modify.**

**Step 2 – Click (Adv. Formula)**

**Step 3 – Select the number that pertains to the new advancement formula you wish to use.**

**Step 4 –List the Event**